

## Licensing Committee

**Minutes** of a meeting of the **Licensing Committee** held in the **Ditchling Room, Southover House, Southover Road, Lewes** on **Thursday 26 November 2015** at 10.00am.

**Present:** Councillors S Adeniji (Chair for Minutes 7 – 11 and 13 - 14), W Botting, M Chartier, P Gander (Chair for Minute 12), S Gauntlett, S Murray and J Harrison-Hicks

**Officers Present:**

R Brittle, Committee Officer  
 E Hele, Environmental Health Service Manager  
 A Couper, Lawyer

	<b>Minutes</b>	<b>Action</b>
<b>7</b>	<p><b>Minutes</b></p> <p>The Minutes of the meeting held on 15 September 2015 were approved as a correct record and signed by the Chair.</p>	
<b>8</b>	<p><b>Apologies for Absence/Declaration of Substitute Members</b></p> <p>An apology for absence had been received from Councillor B Bovington.</p>	
<b>9</b>	<p><b>Urgent Items</b></p> <p>The Chair advised that it had been agreed, in accordance with Section 100B(4)(b) of the Local Government Act 1972, that Report No 156/15 entitled "Street Trading in Lewes" (Agenda item 7) be considered as a matter of urgency in order that the Committee could take its decisions based on the most recent information which was available.</p>	
<b>10</b>	<p><b>Declarations of Interest</b></p> <p>Councillor S Adeniji declared a prejudicial interest in Agenda Item 7. The Lawyer advised that having discussed with Councillor Adeniji the nature of his prejudicial interest, which related mainly to the fact of his membership of Seaford Town Council, he was permitted to partake in any discussion relating to Agenda item 7, but could not vote or act as Chair for that Agenda item.</p>	

**11 Election of Chair for Agenda Item 7 – Street Trading in Lewes District**Resolved:

- 11.1** That Councillor Gander be elected as Chair of the Committee for Agenda Item 7, Street Trading in Lewes District, only.

**12 Street Trading in Lewes District**

Councillor Gander was elected Chair of the Committee for this Agenda item.

The Environmental Health Service Manager explained that the purpose of Report No 156/15 had been to seek the Committee's approval to begin the process of un-designating streets in the District as Consent Streets in accordance with Schedule Four of the Local Government (Miscellaneous Provisions) Act 1982, with the exception of Cliffe Bridge and the pedestrian precincts of Lewes and Newhaven. He reported, however, that a letter had been received from Seaford Town Council regarding concerns about the proposed changes to street trading in Lewes District, specifically the detrimental affect it may have on Seaford (a copy of which is contained in the Minute book). He advised that there had been some misinterpretation on the Town Council's part contained within the letter. He confirmed that there would not be prohibition zones, as stated in the letter, but consent zones in Lewes and Newhaven.

The Environmental Health Service Manager informed the Committee that further conversations needed to take place with Seaford Town Council, and he suggested that the Report be deferred to a future meeting of the Licensing Committee once those discussions had taken place.

The Committee requested that Town and Parish Councils, plus Chambers of Commerce in areas affected by the proposed changes, be contacted by the District Council in the future to inform them of any changes to be implemented.

EHSO

Resolved:

- 12.1** That Report No 156/15 be deferred to a future meeting of the Licensing Committee to allow discussions to be held with Seaford Town Council concerning street trading in Seaford..

EHSO

**13 Approval of Licensing Fees**

Councillor Adeniji resumed the position as Chair of the Committee for the remainder of the meeting. The Committee considered Report No164/15. The responsibility for setting the level of licensing fees and fares was a function of the Licensing Committee, having previously been that of the Executive (Cabinet).

The Environmental Health Service Manager informed the Committee that the purpose of Report No 164/15 was to request approval of the scale of licensing fees, as proposed in Appendix 1 of the Report, and for those fees to be applied from 1 April 2016. He explained that the Licensing Committee needed to approve the scale of licensing fees and recommend to Council to formally ratify the new fees.

The table, under paragraph 3.1 of the Report, summarised the estimated financial impact of the fees proposed to apply from 1 April 2016, as detailed in Appendix 1. The table also showed the estimated financial impact of changes in usage levels experienced during the current year, which were expected to continue into 2016/2017.

Resolved:

- 13.1** That Report No 164/15 be noted;
- 13.2** That the scale of licensing fees as proposed within Appendix 1 of Report No 164/15 be applied from 1 April 2016; and

It was further

Recommended:

- 13.3** That Council formally ratify the proposed licensing fees as set out in Appendix 1 of Report No 164/15.

**14 Date of Next Meeting**

Resolved:

- 14.1** That it be noted that the next meeting of the Licensing Committee would be called as necessary.

PEHO

All to note

The meeting ended at 10.30am

S Adeniji  
Chair